STAR
READY TO MOVE HOMES

1066 Springfield Rd at Lagimodière Blvd.
Winnipeg, MB

Phone: 204-669-9200
Toll Free: 1-800-545-2662

StarReadyToMoveHomes.ca

Your Complete STAR RTM Home Preparation Checklist

Use this checklist to organize the major planning, site-preparation, delivery and post-placement activities for a STAR Ready To Move home.

1 Before Construction and Early Planning

- [ ] Confirm that an RTM home is suitable for the property
- [ ] Review the home design and customization needs
- [ ] Confirm what is included in the STAR sales contract
- [ ] Identify work that will be managed by the homeowner
- [ ] Decide whether to self-coordinate or hire project-management support
- [ ] Contact the municipality or planning authority
- [ ] Identify required permits and approvals
- [ ] Select the preferred foundation type
- [ ] Begin discussions with a foundation contractor
- [ ] Begin discussions with an experienced building mover
- [ ] Share property information, measurements and photos as requested
- [ ] Begin planning wells, septic systems or municipal services
- [ ] Confirm financing and purchase approvals required before construction begins
- [ ] Confirm the deposit and payment terms in the signed agreement

2 Before Site Work Is Complete

- [ ] Obtain the correct project plans and specifications
- [ ] Provide plans to the foundation contractor
- [ ] Confirm foundation dimensions before excavation
- [ ] Confirm home orientation on the property
- [ ] Confirm utility-entry locations
- [ ] Coordinate electrical, plumbing and mechanical requirements
- [ ] Complete excavation
- [ ] Complete foundation construction
- [ ] Allow required curing
- [ ] Prepare the driveway and approach
- [ ] Clear trees, branches and site obstacles
- [ ] Confirm grading and drainage responsibilities
- [ ] Keep required access open for the mover

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3 Before Delivery

- [ ] Obtain the mover's final route and site assessment
- [ ] Confirm the mover has the required home and site information
- [ ] Confirm the foundation is ready
- [ ] Confirm that required permits and approvals are in place
- [ ] Confirm driveway width, turning room and overhead clearance
- [ ] Remove vehicles, equipment and construction materials
- [ ] Confirm the delivery date with all involved parties
- [ ] Confirm STAR's pickup and release requirements
- [ ] Confirm contact information for the mover and contractors
- [ ] Schedule applicable post-placement trades
- [ ] Prepare a contingency communication plan for site issues

4 Delivery Day

- [ ] Provide clear access to the property
- [ ] Keep the driveway and placement area unobstructed
- [ ] Have the homeowner or designated representative available
- [ ] Follow the mover's and contractors' safety instructions
- [ ] Keep family members and spectators out of active work areas
- [ ] Confirm who can authorize property-specific decisions
- [ ] Document the milestone from a safe location, if desired
- [ ] Obtain permission before using drones or publishing identifiable footage

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5 After Placement

- [ ] Confirm immediate site-protection requirements
- [ ] Coordinate electrical connection
- [ ] Coordinate plumbing and water connection
- [ ] Coordinate sewer or septic connection
- [ ] Activate and stabilize heating and HVAC systems
- [ ] Complete stairs, decks or required entry access
- [ ] Complete remaining interior or exterior work
- [ ] Complete grading and drainage work
- [ ] Arrange applicable inspections
- [ ] Obtain required final approvals
- [ ] Review STAR and third-party warranty responsibilities
- [ ] Retain contracts, approvals, inspection records and warranty documents